

Agenda for a meeting of the Bradford East Area Committee to be held on Thursday, 30 March 2017 at 6.00 pm in Committee Room 1 - City Hall, Bradford

Members of the Committee – Councillors

LABOUR	LIBERAL DEMOCRAT	INDEPENDENT
Salam Jamil Shafiq	R Ahmed R Sunderland N Pollard Stubbs J Sunderland	Sajawal

Alternates:

LABOUR	LIBERAL DEMOCRAT
H Khan Ikram Iqbal I Khan	Fear Griffiths Reid Stelling Ward

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From:

To:

Parveen Akhtar

City Solicitor

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A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

3. MINUTES

Recommended –

That the minutes of the meetings held on 12 January 2016 and 16 February 2017 be signed as a correct record (previously circulated).

(Fatima Butt – 01274 432227)



4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Fatima Butt – 01274 432227)

5. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on 28 March 2016.

(Fatima Butt - 01274 432227)

B. BUSINESS ITEMS

*6 WELFARE SERVICES IN BRADFORD DISTRICT

1 - 10

The Strategic Director of Health and Wellbeing will present a report (**Document AD**) which outlines the new approach to the delivery of welfare advice services across the District.

The report includes details of the new approach to Welfare Advice; the commissioning and procurement processes employed; who the successful bidders were and a description of the services to be delivered.



Recommended –

- (1) That the report be accepted and that it be noted that time is required for the new services to embed and commence their change priorities.**
- (2) That services be encouraged to work closely with their ward members and to ensure that service access data which will be used by a wide range of stakeholders and referrers is kept up to date.**

(Sarah Possingham/Julie Robinson-Royce – 01274 431319/434143)

***7 EMPLOYABILITY AND SKILLS UPDATE**

11 - 24

The Strategic Director, Children’s Services will present a report (**Document “AE”**) which provides an overview of employability and skills in the Bradford East area; outlines support available for residents and gives details of future plans for the area.

Recommended –

That the report and the future plans to continue support in East Bradford be noted.

(Phil Hunter – 01274 439575)

8. PUBLIC HEALTH IN THE EAST AREA OF BRADFORD DISTRICT

25 - 46

Document “AF” informs the Area Committee about the work of the Public Health Department, in particular how the work contributes to the Health and Well-being of the population of the Bradford East Area.

In addition, the report includes an update about the work being undertaken through the Clinical Commissioning Groups.

Recommended –

- 1. That this Committee supports the on-going work to improve health and well-being in Bradford East.**
- 2. That this Committee encourages its Members to attend the “Make Every Contact Count” training in order to raise awareness of unhealthy behaviours amongst local residents and signpost residents into existing support services.**
- 3. That local residents be given key health messages to raise awareness of risk and what they can do to reduce those risks.**



4. That this Committee undertakes to work with public health and clinical commissioning groups where needed to understand communities and how to access “hard to reach” groups or “at risk” groups.

(Sarah Muckle/Michael Horsley – 01274 433533)

9. **HIGHWAY MAINTENANCE NON-CLASSIFIED ROADS AND SURFACE DRESSING ALLOCATION FOR BRADFORD EAST 2017/18** 47 - 56

The Strategic Director, Place will present a report (**Document “AG”**) which provides information on Capital Highway Maintenance Funding for 2016/17 – 2017/18 and makes recommendations on the allocation for Non-Classified road resurfacing schemes and Surface Dressing sites for 2017/18.

Recommended –

That the proposed programme of works for 2017/18 as shown in Appendices 2 and 3 to Document “AG” be approved.

(Andrew Whelan – 01274 434409)

10. **COMMUNITY CHEST BUDGET ALLOCATION 2016/2017 AND COMMUNITY CHEST GRANTS FUNDING** 57 - 66

The Assistant Director of Neighbourhoods and Customer Services will present a report (**Document “AH”**) which outlines the allocation of the Community Chest Budget for the financial year 2016/2017 and asks Members to consider the make-up of the Grants Advisory Group in the Bradford East Area for 2017/2018.

Recommended –

- (1) That the allocation of Community Chest Grants to local groups in the Bradford East Constituency for the financial year 2016/17 be noted.**
- (2) That a 2017/2018 Grants Advisory Group made up of the Chair, Deputy Chair and Opposition Spokesperson be established.**
- (3) That the Area Co-ordinator be asked to submit a report on the allocation of Community Chest Budget to local groups in Bradford East at the end of the financial year 2017/18.**

(Darren Parr – 01274 431066)



11. **BRADFORD EAST WARD PLANS**

67 - 218

The Assistant Director of Neighbourhood and Customer Services will present a report (**Document “AI”**) which invites Members to consider draft Ward Plans for the Bradford East Area covering the period 1 April 2017 to 31 March 2018.

In addition, the report provides an update on progress of actions undertaken supporting the delivery of Bradford East Ward Plan priorities for 1 April 2016 to 31 March 2017.

Recommended –

- (1) That the six Ward Plans 2017-18 be approved and adopted.**
- (2) That Council Officers, partner agencies and community organisations be requested to support the implementation of the six Ward Plans 2017-18**
- (3) That the Bradford East Area Co-ordinator report back to this Committee on the progress in addressing the priorities contained in the Ward Plans 2017-18.**
- (4) That progress on actions undertaken to support the delivery of Ward Plan priorities for the period between 1 April 2016 and 31 March 2017 be noted.**

(Ishaq Shafiq – 01274 431066)

Please Note that the appendices to Document “AI” have been distributed on a limited basis on the grounds of economy. Anyone wishing to view a copy can do so by accessing them on the minutes and agenda database on bradford.gov.uk

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

